

# ICF Continental Development Project Application Form

## CONTINENT INFORMATION

Continental Federation Name:

Contact Person:

Date of Submission:

Summary of the Continental Strategy (including Gap Analysis and Key Targets):

*Provide an overview of the strategy, identifying key gaps and risks for the discipline, as well as the main targets for development.*

*It is a prerequisite to have shared the Continental Development Strategy with the ICF before applying for a continental development project.*

## **CONTINENTAL PROJECT APPLICATION**

### **Project Description**

Provide a detailed overview of the project, its goals, and main activities.

Describe how the project directly addresses the key gaps identified in the Continental Development Strategy.

Specify the location and dates of the project.

### **Participants & Target Groups**

Specify the primary target groups (athletes, coaches, officials, administrators).

Include details on the age groups targeted, ensuring long-term competitive engagement.

Describe how gender balance will be considered in the participation structure.

**Main Objective of the Project**

What is the long-term objective of the project?

Describe the current situation that the project aims to improve, providing relevant data and context.

**Expected Outcomes**

Outline the key expected outcomes, including the number of impacted National Federations (NFs), number of coaches educated, and number of athletes benefiting from the project.

Provide details on gender and age considerations in the expected outcomes.

Explain how these outcomes contribute to the long-term development of the sport and athlete progression.

**Budget & Financial Planning**

Provide a clear, detailed initial budget for the project, including a cost breakdown (e.g., accommodation, travel, per diem for experts—max €150 per day). You may want to attached a budget excel table if needed.

Note: The ICF may not reimburse any cost center that was not initially described and approved in the budget.

**External Financial Support**

Describe all financial, logistical, or in-kind contributions from the National Olympic Committee (NOC), local host, or other external partners.

Can the NOC apply for an Olympic Solidarity project to support this initiative?

**Risk Management**

How does the project anticipate and address potential risks or unexpected challenges that may arise during its implementation?

Identify possible risks related to logistics, participation, funding, or other external factors, and outline strategies to mitigate them.

Provide proposed solutions or contingency plans to ensure the successful execution of the project despite unforeseen circumstances.

**Communication During Implementation**

The ICF must receive pictures and key updates during project implementation for communication on its media platforms.

Any public communication regarding the project must acknowledge and associate the ICF with the initiative.

**Final Reporting**

Upon project completion, a final report must be submitted, including:

- A description of the actions undertaken.
- Photographic documentation.
- An assessment of the short-term impact.
- Planned follow-up actions to ensure sustainability and continued development.