



ICF Bidding Questionnaire

World Cup Wild water race
Celje - 2016

Table of Contents

All National Federations interested in bidding for an ICF Event should follow the table of contents presented below to draft their bid.

1.0 General Information

1.1 Provisional Dates

What are the dates that you propose, specifying the Opening and Closing Ceremony and competition days?

[9.6.2016 opening ceremony](#)

[11.6.2016 closing ceremony.](#)

1.2 Event title

What is your proposed event title?

[Wildwater World Cup race Celje 2016](#)

1.3 Information about the candidate city

Can you provide general information about the candidate city such as major statistics, weather and main features?

Celje is the [third-largest town](#) in [Slovenia](#). It is a regional center of the traditional Slovenian region of [Styria](#) and the administrative seat of the [City Municipality of Celje](#). The town of Celje is located below [Upper Celje Castle](#) (407 m or 1,335 ft.) at the [confluence](#) of the [Savinja](#), [Hudinja](#), [Ložnica](#), and [Vogljajna](#) rivers in the lower [Savinja Valley](#), and at the crossing of the roads connecting [Ljubljana](#), [Maribor](#), [Velenje](#), and the [Central Sava Valley](#). It lies 238 m (781 ft.) above [mean sea level](#) (MSL).

Celje have around 50.000 citizens.

[Average temperature in June is 23,9 Celsius.](#)

[Celje is located 70 km from Ljubljana or 45 minutes by car.](#)

1.4 Location of airports, rail network and roads to the venue/city

Can you provide us with a map explaining and showing the location of the major transport hubs as well as the venue?

[Slovenia lies in central Europe, and borders Italy, Austria, Croatia and Hungary. It is just a few hours' travel from Venice or Vienna. Slovenia is easy to reach from](#)

neighboring countries, with good road and rail links, and daily flights from numerous European cities. As a maritime nation, Slovenia can also be reached by sea. Ljubljana is at the center of the Slovenian road network, which links the city to all parts of the country.

By car

The majority of drivers enter Slovenia by motorway. To drive on motorways in Slovenia you must have a vignette, or face heavy fines. The basic cross-shaped motorway network in the country is almost complete, with only a short section of the Dolenjska road yet to be built.

Road safety **regulations** require the use of **dipped lights** at all times when driving, even during the day, while the maximum allowable **blood alcohol** level is **0.5 parts per thousand**. Breath tests are frequent, so it is perhaps better to avoid drinking and driving altogether.

There are 24-hour **service stations** and petrol stations approximately every 30 km on the motorways. Petrol stations are also common in the cities and in smaller towns. The LPG gas for motor cars is also available.

In case of **breakdown** on the road, the AMZS will be happy to assist. Call **1987**. The city, in central Slovenia, is linked to the southwest by A1-E70 to the Italian cities of Trieste and Venice and the Croatian port of Rijeka.^[61] To the north, A1-E57 leads to Maribor, Graz and Vienna. To the east, A2-E70 links it with the Croatian capital Zagreb, from where one can go to Hungary or important cities of the former Yugoslavia, such as Belgrade.^[61] To the northwest, A2-E61 goes to the Austrian cities of Klagenfurt and Salzburg and Vienna and further north and north east to Bratislava, Prague and Budapest, making it an important entry point for northern European tourists.

Brnik Airport or Aerodrome Ljubljana (LJU), is located 27 km north Ljubljana. Airport facilities include parking, a bank, money exchange, ATMs, a post office, an information desk, free Wi-Fi in the terminal, a general store, duty-free stores, a self-serve restaurant, bars, and cafes.

There is an airport bus connecting the airport with the City (€4.10, 50 min), as well as a fleet of mini busses (€5.00, 30 min) from the airport to the main Ljubljana bus and train station, located next to each other in the city center. Alternatively, a mini bus can deliver you directly to the competition venue at Tacen some 20 km distant.

1.5 Can you provide us with a map situating the venue in relation the major cities in the country?



Kayak venue in Celje is 70 km from Ljubljana.



Geographical location: Celje , Slovenia, Europe
geographical coordinates (GPS): 46°14'1.97" North, 15°14'43.00" East

2.0 Legal Aspects

2.1 Outline the structure of the Organizing Committee

What legal structure will support the Organizing Committee?

Organizing Committee is the same that had organized European Cup race in last year.

President of the OC is a President of the Kajak kanu klub Nivo Celje.

OC works close with local community authorities.

2.2 Name Key personnel with background information, roles and responsibilities within the OC

Jakob Marušič, secretary general of the Canoe Federation of Slovenia.

2.3 Laws and customs

Are there laws, customs or rules in the country that could limit or restrict the organization of the ICF Event?

None

Who and what will be the contact organization for immigration issues?

Canoe Federation of Slovenia.

2.4 Relationship and support from local, regional, and national governments

Which are the public and sport authorities that support your candidacy?

Ministry for Sport and Education of Slovenia, as well as City of Celje.

3.0 Immigration and Custom Procedure

3.1 Visa requirements

Are you able to confirm that the entry visas required to enter into your country will be waived for participants and the officials that will have a role to play at the event?

Yes. For the participants from the countries outside EU and where visas are required the visa applications will be processed only if the visa application form will reach us 1 month (30 days) prior to the commencement of the event.

3.2 Customs regulations

Can you guarantee that the customs procedures will be alleviated for all participants and that measure will be put into place to facilitate the process (e.g. Sport and medical Equipment)?

Slovenia as a member of the EU has the same custom regulations as other EU member states. For the participants from outside EU the measures will be put in place to facilitate the customs processing...

4.0 Financing

4.1 Financing

Can you please explain how the ICF Event will be financed?

Community of Celje 40%

Sponsorships 30%

Volunteers contributions 30% (work and services provided by volunteers)

4.2 General and Operational Budgets

Can you please provide us with a general operational budget for the Event?

€uro 60.000

4.3 Financing of construction or renovation of infrastructure

Who will finance the cost of the infrastructure or the cost of upgrading the sport equipment to the ICF norms?

Celje kayak Centre is a kayak venue that is well known and we firmly believe that it needs no additional infrastructure changes.

4.4 Projected cost of athlete and officials accommodation
What is the anticipated cost of accommodation for the athletes and the officials?

Each individual team is responsible for arranging their own accommodation.
ICF officials attending this event will be accommodated gratis (free of charge)
officials' accommodation will be free.

4.5 Summary of Budget

Please provide a summary including expenses and revenues
Financial projection is being worked on at the present.

4.6 Potential Event main supporters and sponsors

Please provide an update to date of the potential supporters and sponsors of the Event.

Federation sponsors:

Slovene Electricity generating Holding – HSE
Telecom Slovenia
Elektro Ljubljana

Club and event sponsors:

Linde – Celje
Nivo Eco – Celje
Elektro Celje
Pivovarna Laško
Banka Celje
A2S
Simbio Celje
Zavarovalnica Triglav
SKB Bank,
Coca Cola,
Roto attivo,
Cinkarna Celje
Elektro Signal - Celje

5.0 Sport Event Hosting Experience

5.1 List of Past events organized in the host area

What international events have taken place in the host area over the last 5 years, events not limited to the world of canoeing?

2012 National slalom Championship
2014 Junior national slalom championship
2015 European Wildwater Cup

5.2 Number of experienced officials and judges

Does the candidate city have sufficient experienced officials, judges, referees to allow for the smooth running of the event? If not, how will it acquire that expertise?

The total pool of ICF licensed judges numbers 5. But we have many slalom experienced judges. They are all experienced in organizing and conducting the kayak and canoe competitions at the highest level.

5.3 Test Event planned (Not required for World Cups)

Can you guarantee that you will plan for at least one test event, 6 to 12 months before the actual competition?

There was European cup race 2015.

6.0 Sport/Competition Information

6.1 Description of Competition Venue and sport infrastructure

Can you describe the competition venue and the sport infrastructure?

Competition venue is river Savinja.

Classic race: 5,6 km



Start of the classic race is normally near Strmec and Finish near Ljubno ob Savinji. The course is very dynamic and difficulty can be described as II-III. As the River Savinja, on which the course is set, is subject to strict environmental controls, there are no fixed fixtures allowed. All required infrastructure has to be mobile, as this has

been practice for the last 40 years. But for the organization we have couple of platforms made along the river and Building near the course.

Location of Start: 46°21'53.13"N; 14°46'21.80"E

Location of Finish: 46°21'1.52"N; 14°49'9.80"E

6.2 Presentation of the technical aspects of the course

Can you confirm that the organizer will provide technical aspects that equal or surpass the ICF standards? Please specify the Technology Plan.

The water level cannot be controlled. But we can follow the water level in time.

All timing services will be provided by local timing specialists Timing Mojstrana (well established organization known in kayak, skiing and other sports as well as their involvement with OG).

6.3 Training Facilities available nearby

Can you provide a list of venues available for training purposes within a one hour flight or a reasonable driving distance?

There are a number of additional training alternatives available:

- 1.) River Savinja.
- 2.) Rives Sava.

6.4 Contingency Plan

What is your plan for alternative location in the event where a change of location would be needed?

In a case of very low or extremely high water level we will use alternative location on Sava River near Hrastnik for classic race.

Sprint race is possible to organize in Celje at any water level.

6.5 Schedule of competitions

Please provide us with a preliminary competition schedule (in line with ICF regulations).

Thursday 9.6. Opening ceremony

Friday 10.6. Classic race

Saturday 11.6. Sprint race

7.0 Sport Presentation and Services

7.1 Spectator Experience Plan

What is the bid committee's plan with regard to spectator experience? What is the plan for the spectator experience at the competition?

During the breaks in competition a number of events are aimed at the public itself. The public announcements are at the minimum in two languages - Slovene and English. The commentary is being delivered by the multilingual speakers. During the 2 official days of the competition there will be other events aimed to entertain the visiting public.

7.2 Spectator Services

What services are you planning for spectator's onsite (Food and Beverages, Transportation, Information desk, merchandising, etc.)?
Food, Drink, Merchandising, Games for spectators between the categories, Special children's corner.

8.0 Athletes Area at the Venue

8.1 Athletes Area Characteristics

Can you please describe the Athletes Area characteristics you envision at the venue?

A section of the public viewing will be made available exclusively to the competitors. The separate area is provided for the competitors tent. The whole area is under constant security scrutiny. Likewise the competitors will have secured access to the water (start) as well as exit (finish). A communication tent is being provided for video signal reception, viewing and subsequent analysis.

8.2 Services for athletes

Can you please describe the services you envisage for the athletes?
The competing teams will receive free soft drinks; there will be internet signal available.

8.3 Boat Hire: available quantity and rental fees (if required)

Can you please provide ICF with the plans you have with regard to Boat Rental?

There are 6 boats available for hire, two of them top competition models and other older models.

Accommodation

8.4 Location in comparison to the competition venue

Please indicate the location of the accommodation and the time and distance needed to reach the competition venue.

As already stated at the point 4.4 all teams will have to carry out their own accommodating arrangements. We had already added some accommodation contacts below. We are prepared to further assist with this by advising the names of the booking agencies and accommodation places themselves. There are also a number of

booking agencies found on the variety of internet links which can organize the accommodation bookings.

8.5 Type and standards of accommodation

Please indicate the range of prices of the accommodation that is secured for the event as well as the number of rooms per category and the services provided at each hotel.

Accommodation standards vary in quality as well as in price. There are low priced camping sites as well as youth/backpacker hostels available in the Celje. There are of course accommodation standards available for all styles and pockets.

Hotel availability nearest to the Kayak center Špica in Celje is 200m from the kayak center.

8.6 Provisional Cost of Accommodation by type (i.e. technical delegates, judges and officials, dignitaries)

Which hotel will you designate as the technical Delegate, Jury, judges and officials, dignitaries and teams?

What are the conditions for accommodation (e.g. what is provided for the ICF, the judges and the teams)

Hotel Faraon 45 euro per day including meals.

8.7 Chart or map of Accommodation for all participants

Please provide us with a map that includes all hotels for all participants.

All teams will receive the local area promotional and information materials which will include also local maps.

8.8 Type of food service/time available/menu choice for all participants by type

What are you planning with regard to the nutrition and meals provided to the teams?

Food will be only for officials every day of the race and for competitors on Saturday. A hot meal will be available at the midday break in the competition and on evening after the competition.

9.0 Transport

9.1 Airport Description

Please provide us with a brief description of the airport including but limited to the distance to the main accommodation and venue.

Jože Pučnik Airport or Aerodrom Ljubljana (IATA Code LJU), is located 70mn east of Celje.

Venice Airport is located 200 km west from Celje.

Graz Airport is located 90 km North from Celje.

9.2 Transport of athletes and officials during the competition
Please provide information concerning the transport services that will be provided to the athlete, VIPs, judges, etc. during the event.
During the days of competition, the transportation of competitors from the place of accommodation to the competition venue is the responsibility of the teams themselves. The OC will organize the transport for the race officials on the basis of the individual needs.

9.3 Access to transportation for leisure
Please describe the transport systems available to the visitors and public in the candidate city. Will free public transportation be available to accredited participants?

We are dealing with local schools to come to race on Friday 10.6.. For other spectators we will not have special transvers.

9.4 Car Service for VIPs and Dignitaries
Organizers need to provide transport for VIPs, which includes sponsors, suppliers and the ICF family. Please describe the different levels of transportation anticipated.
VIP visitors, ICF family as well as some sponsors the transport will be organized on a need basis.

10.0 Ceremonies

10.1 Opening Ceremony Location and Capacity
What is the capacity of the venue that would be used for the ceremony? Please describe briefly the layout.
The Opening Ceremony will be in the Celje city center on Thursday 9.6.2015
Maximum capacity of the public viewing gallery is exceeding 6000 people.

10.2 Closing Ceremony Location and Capacity
What is the capacity of the venue that would be used for the ceremony and please describe briefly?
Capacity as above (10.1). Closing Ceremony will be held at the Kayak center Celje on Saturday after medals giving ceremony

10.3 Victory Ceremony Concept

Please describe the concept you envision for medal ceremonies in line with the ICF Protocol Guide.

The concept of ICF Protocol will be used.

11.0 Promotion and Marketing

11.1 Promotion Strategy and Program

What program and activity are you hoping to plan to engage the population and increase the visibility of canoeing and ICF?

What will be the spectator audience promotional strategy?

Sport of kayaking is well received and promoted in Slovenia and supported by a variety of events aligned with the sport such as educational as environmental events.

11.2 Marketing Strategy and Program

To generate additional revenue the Organizing Committee is bound to put in place a marketing approach, what will be the actions of the OC?

It is expected that some 70% of the envisaged of 2015 event's costs will be covered by contributions from sponsors.

11.3 Public Opinion and Legacy to the area

What is the public opinion toward the sport event and what is the legacy that will be left to the community once the event is over?

Celje has a new kayak center and they are preparing to invest on a new semi artificial course on river Savinja. We see race as a promotion and motivation of local community for the kayak sport and future investments.

11.4 Description of the Event Concept and vision

Can you describe the overall concept of the event and bring to the forefront the reasons why ICF should support your national federation candidacy?

To have an event of such magnitude is immensely important for further promotion and development of this sport. Besides just a sheer promotion of the sport as competitive event, the event of such importance also stimulates the spectator public and maintains public interest in the kayaking activities. Failure to maintain the active presence can cause the spectator public to turn to some other activity.

An event of such strength is also important to attract newcomers and youth to the sport itself. The race calendar and of course the finance precludes us to have more than just one event per year and one event per year is absolute minimum.

12.0 Media: Press, radio, internet and TV

12.1 Event Broadcasting

What arrangements are you planning to ensure the best possible worldwide broadcasting of the event? What is planned for the press, internet, TV, photographic coverage?

12.2 Host Broadcaster

Which network is interested in broadcasting the international feed in line with ICF Broadcasting Contract valid until 2011?

What level of service will be provided (number of cameras, satellite OB equipment)?

12.3 Press Centre and/or Broadcast Centre

Provide us with the level of services that will be available at the Press Centre and the Broadcast Centre.

Press Centre will have video, wireless internet, phones...

12.4 Look and Image

What are the plans to increase the look and image of the ICF event and canoeing to attract more media, more sponsors and therefore increasing the visibility?

Traditionally CFS has always presented full competition programs that enthralled the public. We do not intend to depart from this tradition.

13.0 Medical provision

13.1 Anti-doping Control

Can you guarantee that you are able to provide doping control according to the minimum standards of ICF?

YES

13.2 Collaboration

What organization has been approached to collaborate with ICF? Which laboratory will most likely provide the service? What is the minimum number of controls that can be done?

Slovenian Antidoping Agency (SLOADA).

13.3 Medical and Physiotherapy Support at the Competition Venue

What services will you offer at the venue?

Medical first aid support. In range of 2 km is located Celje hospital.

13.4 Location of local hospitals

Please provide a list of the medical facilities close to the venue or accommodation.

The Clinical Hospital with 24-hour medical services is 2 kilometers away. There will be ambulance crew and doctor on a standby daily during the training and competitions.

14.0 Security

14.1 Security at the venue

What security plans will you put into place to ensure the security of all participants and equipment? At the venue? At the Accommodation Sites? How will you control access?

Standard ICF (IOC) security protocol will be observed. All competitors as well as officials will have accreditation cards enabling them the access to their designated areas. General security will be delivered by a local security agency.

14.2 Involvement of public authorities

Will you collaborate with the security authorities of the region? Will they provide the organizers with services?

YES - Police will supervise the venue and carry out their normal civic security duties depending on the police assessment of risks.

15.0 Social Program

15.1 Receptions and social activities

Please describe the receptions that are planned during the event.

During the breaks in the competition, a number of varieties of activities are planned. A special children's area will be equipped as a playground.

15.2 Spouse Program

Please describe if plans are underway to organize a spousal program.

There are some things planned, however this is still at the ideas stage as what to offer to the public.

16.0 Language

16.1 ICF Official Working Language

The official language of ICF events is English. Considering this, will material and documents be provided in other languages?

YES – all documentation will be bi-lingual: Slovene and English

16.2 Language and Interpreter Services

*To ensure that all delegation have equal access to information will the candidate city plan in having language and interpreter services?
English translators will be made available.*

17.0 Operations and IT

17.1 Operation Centre

Operation Centre at events can be useful and an opportunity to involve all the stakeholders and increase the communication between all parties. Please describe any plans you have concerning onsite communication and crisis management.

What is the structure of the decision making?

There is an established communications and decision making protocol within OC structure.

17.2 Event Management Software

What are your plans with regard to using management software for certain areas of your event?

17.3 Event Website

Can you guarantee that a website dedicated to the event will be created and meet the ICF minimum requirements?

YES

18.0 Sustainable Development

18.1 Sustainable Development Plan for ICF Event

What initiatives are you planning to take with regard to sustainability?

Following the World Economic downturn, this is a question, which now is not easy to answer adequately. As the economy is un a slight upturn, the solutions will present themselves.

19.0 Participation Fee

19.1 Participation Fee

Please provide a detailed breakdown of the Participation Fee projected that will be charged to the teams

€40 per competitor.

19.2 Services

Please provide a brief description of the services that will be included in the Participation Fee.

Non-alcoholic beverages, technical assistance, wireless internet signal.

20.0 VIPs and Dignitaries

20.1 Facilities and Services

Please describe the VIP Area and the services provided for the VIPs at the venue.

As it is an accepted custom, there will be a VIP area. This area will be secured and access will be strictly by accreditation card only. The area will be supervised thus assuring privacy and all possible comfort for the VIP's.

Please include in annex the following documents

1. Letter of support from the different level of governments
2. Overview of Business Plan and Event Budget