

INTERNATIONAL CANOE FEDERATION (ICF)

# BOARD OF DIRECTORS

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MINUTES OF THE MEETINGS  
HELD IN ST PETERSBURG, RUSSIA  
15 & 18 NOVEMBER 2012



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<b>MINUTES BOARD OF DIRECTORS MEETING</b> <b>St Petersburg, Russia      15 &amp; 18 November 2012</b>
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***Participants:***

José Perurena López	ICF President	Branko Lovric	Continental Representative Europe
Istvan Vaskuti	1 Vice President	Saifudin Patwa	Continental
Richard Fox	2 Vice President	Tim Cornish	Representative Africa
Joao Tomasini	3 Vice President	Victor G. Ruiz	Continental Representative America
Luciano Buonfiglio	Treasurer	Mario Santos	Continental Representative Europe
Simon Toulson	Secretary General	Irina Siraeva	Continental Representative Europe
Helen Brownlee	President OCA(ABSENT)	Frank Garner	Chair Canoe Sprint
Joao Manuel Da Costa Alegre	President CAC	Jean Michel Prono	Chair Canoe Slalom
Albert Woods	2 <sup>nd</sup> Vice President	Jorn Cronberg	Chair Canoe Marathon
	President ECA	Jens Perlwitz	Chair Wildwater Canoeing
Cecilia Farias	President COPAC	François Ryffel	Chair Dragon Boat
Maree Burnett	Continental Representative Oceania	Lluis Rabaneda i Caselles	Chair Canoe Freestyle
Kee-Huat Chua	Continental Representative Asia	Greg Smale	Chair Canoe Polo
Ahmad Doniamali	Continental Representative Asia	Donald McKenzie	Chair Medical and Antidoping
Dwight Corbin	Continental Representative America	Filipe Pereira	Chair Athletes
Shoken Narita	Continental Representative Asia	John Edwards	Chair of Canoeing for All

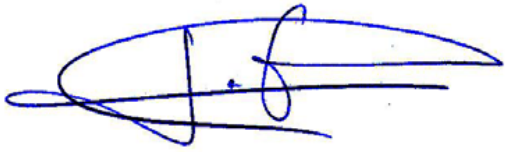
Description	Responsible Person	Deadline
<p><b>PRESIDENT'S WELCOME</b></p> <p>The President welcomed everybody to St. Petersburg; he acknowledged the presence of all ICF Board members and requested that the Headquarters send a letter of support to Helen Brownlee (AUS) who was not able to attend the Board meeting due to illness.</p>		
<p><b>PRESIDENT'S COMMENTS</b></p> <p>It was reminded that the ICF BoD had agreed to include a budget for Canoe Marathon tracking system and the Minutes were to have been amended to reflect this but this had not happened. The minutes were to be amended accordingly with the budget also being revised.</p> <p>The minutes from the BoD meeting in Rio de Janeiro, March 2012 were approved.</p> <p>The proposed agenda for the important Congress decisions and subsequent voting would be completed in 4 stages:</p> <ul style="list-style-type: none"> <li>a. Congress rules</li> <li>b. Professional Technical Staff appointments</li> <li>c. Quorum decision</li> <li>d. Decision to reduce the Board size</li> </ul> <p>It was suggested that a Political congress where elections of members took place be held the year of the Olympic Games and then two years later a Technical Congress. A debate ensued regarding the quorum of 40% which would be put forward to the Congress. It was suggested that the Quorum for the Technical Congress should be decreased and the Statutes amended pending Congress approval.</p> <p>A long discussion occurred regarding the ICF President's proposals for Governance changes. The final outcome was to delay the proposal and assess the implications in more detail. The proposal to have additional technical staff in the ICF Headquarters was supported by the ICF BoD.</p> <p>In the next two years the technical aspects for Rio Olympic Games needed to be prepared and by 2024 the ICF needed to work towards increasing the Women's Categories in the Olympic Games.</p> <p>The ICF President had been informed that only two International Federations had not viewed their venue for 2020 Olympic Games Bids and Canoeing was one of them. Subsequent visits were to be scheduled.</p> <p><b>ICF BOARD VOTING</b></p> <p><b>Separate Congresses for Political and Technical Rules</b></p> <ul style="list-style-type: none"> <li>• Yes – Passed with majority and 1 No vote and 1 Abstention.</li> </ul>		

<p><b>Change QUORUM</b></p> <ul style="list-style-type: none"> <li>• Yes – Passed with majority, 6 No votes and 1 abstention.</li> </ul> <p><b>Hiring of Full-Time Paid Chairmen</b></p> <p>The idea was to create 2 full time paid Chairman for the Olympic Disciplines with one recruitment process.</p> <p>It was pointed out that it was important to follow procedures and that there were two separate issues. One, paying salaries to Chairmen and secondly, additional staffing resource, that is, paid professionals.</p> <p>It was also suggested that the Governance Review needed to be revisited and that any changes should be made before deciding on the above issue. Issues such as budget revision to include new staff and TV expenses needed to be completed and also job specifications.</p> <p>The technical aspects of the Governance needed to be assessed in more detail and the recommendation was to slow the process down.</p> <p>A business plan was proposed to be put together as the basis from which the ICF could develop for the future. It was suggested that the decision to restructure the Board should be delayed until 2014 on completion of the Governance Review and a peer review including National Federations.</p> <p>It was a BoD proposal that the wording of “Technical Congress” should be changed to reflect the seriousness and importance of the Congress.</p> <p>Victor G.Ruiz and Mario Santos were asked to serve as scrutineers for the ICF Congress.</p>		
<p><b>SECRETARY GENERAL’S COMMENTS</b></p> <p>Canoe Slalom and Canoe Sprint TV production at the Games were up for awards for the Olympic Games.</p> <p>It was pointed out that additional staff was required in the headquarters as workload increased but not enough human resources to carry out the work.</p> <p>The drafted equipment rules for ICF competitions were discussed at the last BoD meeting in Rio. It was suggested that a balance needed to be reached for exposure for all stakeholders including National Federations who pay the cost of the athletes and officials so the rules should be balanced.</p> <p>Sponsor areas reserved for the ICF on equipment should be released at some point to organisers or National Federations if not used. It was suggested to perhaps obtain permission to use non-profit organisation logos (eg. UNICEF, WWF) whilst the ICF had no sponsors. This would be investigated to see if agreement could be made with those types of organisations.</p>		

<p><b>EXECUTIVE COMMITTEE COMMENTS</b></p> <p>The Sport Commission had met the day before. All final rule changes 2013 were discussed. No major controversial changes suggested for competition rules. The ICF Headquarters with the Chairs would produce the final document with the approved rule changes. General rule changes would be proposed to the Congress.</p> <p>The ICF Coaching Education manual for level one had been printed and was being used. The second level book was being drafted now and would be ready in 2013.</p>		
<p><b>TREASURER'S COMMENTS</b></p> <p>The Treasurer reiterated that the fluctuation of the currency exchange rates had caused the ICF to lose money over the last two years. Initially the rate had been 1.4 Euro to 1 CHF and recently was 1.2 Euro to 1 CHF, leading to a CHF163,000 loss solely for the ICF Headquarters.</p> <p>It was proposed that ICF Congresses be held in February because it would enable the auditors and finances to be reviewed after the budget closes in December. It was proposed to have a two and half year budget to bring the budget timeline into year end cycles rather than July to June.</p> <p>The biggest concern raised was that the ICF budget ends in July whilst the ICF spent 6 months of budget before Budget approval by the Congress.</p> <p>The budget would be revised after the Congress to show the increases in working capital required for 2012 to 2014 and would be approved at the next Board meeting.</p>		
<p><b>CANOE SPRINT – Frank Garner</b></p> <p>Toshihiko Furuya (JPN) was requested to be added to the Technical Committee but Canoe Sprint Chair informed the Board that Toshi had informed him that he did not have the time to be on the Committee.</p> <p>Technical Committee members were approved by Board</p>		
<p><b>CANOE SLALOM – Jean Michel Prono</b></p> <p>Elena Maskova was added as a member, she was from the Prague Organising Committee. A search had begun for a Committee member from Asia and Africa. Sam Lyons (AUS) from Australia was a dedicated webmaster.</p> <p>Technical Committee members were approved by Board</p>		
<p><b>CANOE MARATHON – Jørn Cronberg</b></p> <p>There were concerns over the World Games and lack of information on how logistics and operations would be decided. A meeting would be held to discuss these issues.</p>		

<p><b>CANOE POLO – Greg Smale</b>  The discipline might lose 2 key members because Duncan had obtained a coaching role and one member was struggling with her professional job workload.</p> <p>For the World Games it was proposed that the team represented at the Games must not have a goal difference of more than 10 goals. Colombia had not responded to the invitation to compete.</p> <p>The President said that an agreement with Cali had been made that the host had to be represented. As discussed previously the best team from Americas must be selected if not the best ranked.</p>		
<p><b>OCEAN RACING – Mario Santos</b>  It was Important to add a representative from Va’a sport and the intention was to have representatives from all continents  Proposed Advisor - Tim Cornish  Technical Committee approved by ICF Board</p>		
<p><b>WILDWATER CANOEING – Jens Perlwitz</b>  The Technical Committee proposals were discussed without any issues raised.  Proposed Advisor – Manuela Gahwein  Technical Committee approved by ICF Board</p>		
<p><b>DRAGON BOAT – Francois Ryffel</b>  No additional comments</p>		
<p><b>CANOE FREESTYLE – Lluís Rabaneda</b>  No additional comments</p>		
<p><b>MEDICAL COMMITTEE – Donald McKenzie</b>  Required additional funds to increase drug testing programme for the next few years. ICF Board approved additional funding.  Doping education would remain mandatory for Junior athletes competing at ICF events.</p>		
<p><b>ATHLETES COMMITTEE – Filipe Pereira</b>  The Chair proposed to add Daniele Molmenti (ITA) to the Athletes Committee. ICF Board approved the proposal. Athlete Committee elections would be held in 2013 for all places.</p>		
<p><b>CANOEING FOR ALL – John Edwards</b>  There was a huge opportunity to market Canoeing in the US. Ms. Julie Low (GBR) had been brought in as an advisor.  Technical Committee approved by ICF Board.</p>		
<p><b>AFRICAN CONTINENTAL REPORT</b></p> <p>For the World Games, Federations in Africa had been informed of possible C2 quota places being available.</p>		

Like the Olympic Games athletes represented countries in the World Games and had to qualify as the best NFs. If there were candidates to be included for the Games the nominations should be sent to the ICF Headquarters.		
<b>AMERICAS CONTINENTAL REPORT</b> No additional comments.		
<b>ASIA CONTINENTAL REPORT</b> No additional comments.		
<b>EUROPE CONTINENTAL REPORT</b> No additional comments.		
<b>OCEANIA CONTINENTAL REPORT</b> A suitable acknowledgement of the absence of Helen Brownlee through serious illness from the Board meeting was made.		
<b>WOMEN'S COMMISSION</b> Workshop had been a success and minutes would be circulated.		
<b>ICF DEVELOPMENT PROGRAM</b> New budget formula for continents would be circulated before the next Board meeting to remove arguments and ambiguity between Continents.		
<b>MISCELLANEOUS</b>  What would happen if Canoe was taken out of the Olympic Games? The sport was guaranteed a place until at least the 2020 Olympic Games. The ICF would continue to work closely with the IOC to ensure Canoeing was relevant and part of the Olympic Programme.  It was concluded that the title of the new ICF technical staff should be "Technical & Development Manager".  The ICF 2008 Strategy Plan should be reviewed. The Strategy Plan referred to the Headquarters not to the whole organisation. It was stated that a proposal from an NF to assist with the Governance Review had been received and that this would be pursuing this option and the Strategy Plan was part of the initiative.  All athletes that requested changes of nationalities would be published by 1 December 2012 on the ICF website and available in Paddleaway as long as the required rules were followed and the correct paperwork presented.		
<b>Next Board Meeting</b> Next meeting was scheduled for Glasgow, Scotland, 15-16 March 2013		

A stylized handwritten signature in blue ink, possibly reading 'S. J.', with a horizontal line extending to the right.

Simatouan